

TMH Direct Care Manager

Join us at The Margaret Home! We are currently seeking to fill our Direct Care Manager/ formerly RA positions. Candidates should be motivated individuals with excellent communication skills to work closely with residents, babies and staff in fulfilling the mission of The Margaret Home. Direct Care Mangers help in instructing mothers in day-to-day life skills and assisting with the implementation of policies and program continuity. This position offers a live-in opportunity with free room and board. Overnight shifts are required as well as rotating weekends and holidays. Interested candidates can send a resume to the Operation Manager, Nancy Colburn at Nancy_Colburn@themargarethome.com



Direct Care Manager Job Description

Job Overview:

The Margaret Home is a residential empowerment program that revives hope and provides healing to women through all stages of pregnancy and early motherhood in an environment that nurtures an empowered spirit and a healthy lifestyle. The Margaret Home is seeking compassionate individuals who will work closely with the mothers, children, fellow Direct Care Managers and staff of The Margaret Home to provide healing and unconditional love that can lead to independence for a woman and her family.

Requirements:

- High School Diploma or GED
- Candidates must be 18 years of age or older
- Six months to one-year experience in Human Services or related field, preferably in a residential setting.
- Adult and Infant CPR certification or willingness to be certified.
- Dedication and full support of the mission of The Margaret Home.
- Ability to help instruct mothers from varying backgrounds, educations, socioeconomic status, cultures and spiritual traditions in day-to-day life skills.
- Ability to exercise authority and take initiative to implement policies.
- Position requires a live-in commitment even when not on duty.
- Excellent organizational and verbal communication skills.
- Valid NYS Driver's License and reliable transportation.

Primary Responsibilities:

- Assists in the fulfillment of The Margaret Home's mission and exercises good stewardship in all tasks and activities.
- Works closely with mothers to ensure that all household policies and procedures are maintained in order to achieve safety and compliance.
- Fosters a sense of family and community among the mothers.
- Assures program continuity in daily living.
- Implements Service Plan created by Case Manager.
- Responds to emergencies within the home efficiently and in a timely matter.
- Communicates with team and collaborates with staff.
- Assists with day to day activities, schedules, events and TMH programs.

- Expected to be on call if needed in an emergency within the home (labor, sick baby, mom in crisis, etc..)
- Shifts are two-24 hour days/week plus two overnight-only shifts
- Required attendance at weekly meetings: 1hr/week (Thursdays @9am).
- Position includes rotating weekends and holidays.
- Completes all other tasks as assigned by the Operations Manager.
- Reports directly to the Operations Manager.

Direct Care Managers at The Margaret Home Receive:

- Extensive experience in a non-profit setting
- Free room and board
- Monthly stipend
- Professional development opportunity
- Ability to network with professionals in the field for future job experiences
- Valuable personal experience building confidence and leadership skills
- Opportunity to serve the community in which you live
- Opportunity to develop and strengthen resume